

# Interviewing Dos and Don'ts



Do . . .

- \* Practice with a friend or family member first
- \* Allow extra time to get to the interview - You don't want to be late!
- \* Be prepared with an ice-breaking comment about something neutral like the weather or a current event
- \* Make eye contact with the interviewer
- \* Show the interviewer you are interested in the job, but don't appear desperate
- \* Answer the specific question you are being asked
- \* Be ready with information you may need, like phone numbers of previous employers or letters of recommendation
- \* Find out when you will hear back from the employer or say "I will plan to call you next week if I haven't heard from you."

Don't . . .

- \* Make a fashion statement. No one is going to reject you for looking too boring and "normal".
- \* Bring your ride to the interview. If someone brings you, have them wait in the car.
- \* Disagree about anything. Even a little negative comment can sway the employer to decide against you.